



The Sedalia Country Club
 1700 Sycamore Drive
 Sedalia, Missouri 65301
 Office: (660) 826-2044
 Fax: (660) 826-2045

Employment Application

Position Applying For: _____

Personal Information:

Name (Last, First MI)	Telephone Number
Address:	E-Mail Address:
City/State/Zip	

Are you legally authorized to work in the United States <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are You Applying For: <input type="checkbox"/> F/T <input type="checkbox"/> P/T <input type="checkbox"/> Temp	What Shift(s) Will You Work? <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> No Preference	May We Contact Present Employer <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

EMPLOYMENT HISTORY-Begin With Most Recent Employment

Dates From	To	Company Name	City, State
Titles and Duties-			
Reason For Leaving:		Supervisors Name	Telephone Number

Dates From	To	Company Name	City, State
Titles and Duties-			
Reason For Leaving:		Supervisors Name	Telephone Number

Dates From	To	Company Name	City, State
Titles and Duties-			
Reason For Leaving:		Supervisors Name	Telephone Number

MILITARY-Branch of Service:

Describe any military training received relevant to the position for which you are applying:

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EDUCATION/TRAINING-Include Technical/Academic Achievements/Courses:

Have you obtained a high school diploma or GED certificate? Yes No

School	Name & Location	Diploma/Degree	Subject of Specialization
College/University			
Specialized Courses & Training			

CLERICAL SKILLS

How would you assess your typing skills Strong Average **WPM:** _____

List Specific Computer Skills

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PROFESSIONAL & TECHNICAL INFORMATION

Registration/License Type	Registration/Certificate Number	Issue Date	Expiration Date
Additional Remarks if applicable:			

OTHER SPECIAL SKILLS-List Other Specific Skills You Have to Offer for This Job Opening:

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REFERENCES-Give the Names of Three Persons Not Related to You:

Name	Address	Telephone	Occupation

The information on this application is true and accurate to the best of my knowledge.

Signature: _____ Date: _____